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October 2019

Dear Exhibitor:

The National Marine Manufacturers Association would like to welcome you to the Progressive® Insurance Minneapolis Boat Show® January 24-27, 2019.

Please find in our Exhibitor Kit instructions for the 2019 show, including a check list, with deadlines designed to save you time and money, and order forms.

This Exhibitor Kit provides answers to questions regarding move-in, set-up, and move-out of the show. ***Please take the time to read the Exhibitor Kit to avoid being charged any unnecessary fees.***

**Our move-in for targeted bulk exhibitors commences Sunday, January 20, 2019 and will continue through Wednesday, January 23. Information with specific move-in and move-out instructions will be emailed prior to Friday, December 8, 2018.**

**Booth move-in hours are Tuesday, January 22<sup>nd</sup> 12:00 PM – 8:00 PM and Wednesday, January 23<sup>rd</sup> 8:00 AM – 4:00 PM.** Labor at no additional cost will be available to assist exhibitors with unloading their display and transporting it to their booth at the south end of the convention center through overhead doors C-West and D-East. Please reach out to John Ferguson to make arrangements if you intend to move-in on Thursday, January 24<sup>th</sup>.

**Move-out** will begin Sunday, January 27<sup>th</sup> at 5:30 PM. The Labor will be available to assist exhibitors with loading their display from their booth and transporting it to their vehicle at the south end of the convention center through overhead doors C-West and D-East.

If you have any questions concerning the Exhibitor Kit or its contents, please contact our office at (612) 332-8330. The entire NMMA Show Staff looks forward to assisting you in having a successful show.

Best regards,

The Minneapolis Boat Show Staff